



# TERMS & CONDITIONS

Seated In Style – Chair Covers for Distinctive Occasions  
Julie Cox 910-799-8342 Rose Geddie 910-270-1623  
3823 Scots Place Wilmington, NC 28412  
<http://www.seatedinstyle.com>

Office Use:
Rental Cost: \$ _____/set
Setup fee: \$ _____ each
Delivery fee: \$ _____
Event Date: _____ - _____ - _____

## 1. SECURITY DEPOSIT

A 50% deposit in the form of Money order or personal check is required to hold the estimated rental items and is due at the time of booking. The remaining balance is due upon delivery of rental items. We accept personal checks, cashiers checks, or money order for final balance. Any returned checks are subject to \$100 fee.

## 2. CANCELLATION

If the event is cancelled, \$100 of the retainer fee will be subject to forfeit. In case of changing the event date, the forfeited retainer will be applied to the new event date (Subject to Availability). If a cancellation is made within 10 days of the scheduled event, the full rental amount is due. \_\_\_\_\_initial

## 3. FINAL COUNT

Final rental item count will be due 15 days prior to the event date. Any additional products rented after the final count will be subject to availability.

## 4. BALANCE

Client understands that the total rental balance must be paid in full prior to the event. Service will not be provided if there is unpaid balance on the account.

## 5. REPLACEMENT/DAMAGE

In the event that the rental items are missing or lost, the replacement price of \$5 per sash and \$25 per chair cover will be charged to the client. Seated In Style expects normal wear and tear on our rented items. In the event that the items are damaged due to candles burnt, candles wax, wine stain, wax marks, torn and/or any other damage incurred beyond the repair of the material, there will be an amount of \$4.00 per chair cover and \$2.00 per sash will be charged to the client. \_\_\_\_\_initial

## 6. USE OF RENTAL ITEM

Rental rate is based upon a one-day, single-use rental, unless otherwise noted. Client agrees that the rental items will only be used at the event agreed on the event information sheet. Subleasing or improper use is prohibited.

## 7. LIABILITY

In any event, liability on the part of Seated In Style will be limited to the return of rental fees paid; excluding any other fees: e.g. shipping fee/delivery fees, etc. Seated In Style will not be held liable for any property/physical damages that may or may not occur to the event location; or to any individual injuries due to the chair cover rentals. \_\_\_\_\_initial

## 8. SUBSTITUTION

Rental items are subject to availability and may be substituted with 5 days advance notice from Seated In Style.

## 9. SPECIAL REQUEST

Any special requests with regard to the service provided by Seated In Style should be made prior to signing this contract.

## 10. FITTING AND SAMPLE

Client is responsible to ensure the perfect fit. Samples are available upon request, if client did not request for samples, Seated In Style will not be responsible; and no monies will be refunded if the items are not used, or do not fit. Client also understands that colors, sizes, and shades may vary due to replacements of unreturned items, normal wear and tear, and other natural cause. Rental items are received hanging and in boxes and some wrinkles may occur. Small marks or lines are expected as these are (used) rented items. \_\_\_\_\_initial

## 11. SETUP AND TAKE DOWN

The latest time to take down the chair covers would be 12am. If the rental items are not ready to be taken down by 12am, there will be overtime fees of \$25 per person per wait time hour. Client must make sure of the setup time allowed by the banquet manager.

## 12. PARKING FEE

If the venue location does not provide free parking, parking passes for 2 entries (delivery and pick up) to the venue will be provided by the client or a \$20 parking fees will be applied.

Description:	Quantity:	Price:

Renting Party _____	Event _____
Contact Name _____	Email _____
Contact Phone _____	Event Location _____
Event Date _____	Event Time _____
Estimated Delivery Time _____	Estimated Pick-Up Time _____

I, the undersigned, as a representative of the Renting Party named above, do hereby acknowledge that all information contained within this contract is accurate to the best of my knowledge. Further, I recognize that the Renting Party is responsible for all equipment listed above. I have read and understood the Rental Contract and Price List and will abide by the terms of this contract.

<b>X</b> _____	_____
Signature of Renting Party/Representative	Date
_____	_____
Seated In Style	Date

Please initial 4x above sign and date to the left